


- From time to time the service provider may be called upon on special arrangement to provide meals, snacks, drinks (water, soda and juice) teas, etc. during special occasions such as workshops and other functions at short notice.
- The service provider shall be expected to provide breakfast, soft drinks and beverages to members of staff on an individual basis.
- Buffet lunches for conferences, meetings and special occasion. A proposal showing a range of buffet options for consumers/customers to choose from.
- Confectionery and cold drinks to be kept and priced consistently with counter prices.
- In summary, the required services will include;

S/n	Description of item	Unit price (Ugx :)
1	Serve morning tea with at least 2 snacks in the staff canteen	3,000
	<i>African tea</i>	
	<i>Black tea</i>	
2	Serve morning tea with at least 3 snacks for specified offices	5,000
	<i>African tea</i>	
	<i>Black tea</i>	
3	Bottle of mineral water in the canteen	500
4	Bottle of soda in the canteen	1,000
5	Crate of soda in specified offices	
6	Carton of water in specified offices	10,000
7	Buffet lunch with a soda/water in the canteen	7000
8	Buffet lunch served with a soda/water during meetings within the Office premises	12,000
9	Buffet lunch served with a soda/water during meetings outside the Office premises.	15,000

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10	Tea/Coffee served during meetings with 2 snacks	5000
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Whereas the University will provide the space, electricity and water, the management of the canteen will be a responsibility of the provider. Specifically, the provider will be responsible for his/her own employees, provide all the utensils, furniture for the canteen, be responsible for garbage disposal, and pay for utilities.

There shall be separate meters installed for electricity and water for the canteen. Accordingly, the provider will be given cards to pay using pre-payment system.

The provider will also be responsible for the disposal of garbage from the canteen in accordance with the NEMA regulations.

The provider will provide for the canteen furniture both within the canteen and in the extension outside the canteen as well as a tent outside canteen.

#### **STAFF REFRESHMENTS AND KITCHEN REQUIREMENTS FOR BREAKFAST (TEA AND ACCOMPANIMENTS)**

1	Samosas
2	Queen cakes
3	Swiss-rolls
4	Meat pies
5	Chapatis
6	Boiled eggs
7	Ripes (Bogoya)
8	Sausages
9	Mandazi (Short cakes)
10	Sugar
11	Tea bags
12	Honey
13	Milk

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24th/02/25

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